This form is approved by the Illinois Supreme Court and is required to be accepted in the Illinois Appellate Court.

Instructions ▼	Appellate Case No.:					
Enter the appellate court case number.	Appellate Case No.:					
Just below "In the Appellate Court of Illinois," enter the number of the	IN THE APPELLATE COURT OF ILLINOIS					
appellate district where the appeal was filed.	District					
If the case name in the trial court began with "In re" (for example, "In re Marriage of Jones"), enter that phrase. If the case name did not begin with "In re," enter the names of the parties as they appeared in the trial court documents. Below each party, check Appellant for the party filing the appeal and check Appellee for the party responding to the appeal. At the far right, enter the trial court county,	Plaintiff/Petitioner in the trial court (First, middle, last name) Appellant Appellee V. Defendant/Respondent in the trial court (First, middle, last name) Appellant Appellee	Appeal from the Circuit Court of County Trial Court Case No: Honorable Judge, Presiding				
trial court case number, and trial judge's name.						
In 1, enter your name. If you do not have a lawyer, enter your information to the right. If you are a lawyer entering an appearance for a client,	APPEARANCE 1. NAME Name: First Middle Pronouns (antional)	Last Name or Business Name				
enter your client's information in 1.	Pronouns (optional)					
In 2, select only one box. If you do not have a lawyer, select the first box. If you are a lawyer, select the second box and complete your contact information.	2. APPEARANCE (check only one box) I do not have a lawyer and I am entering my own appearance in this case. With this form, I am telling the court that I am participating in this case. OR - I am a lawyer entering my appearance for the client (listed in #1) in this case:					
	Attorney (First, Middle, and Last Name)					
In 3, select the box to show what party you are in the appeal. Check only one box.		you are representing) itioner-Appellee Respondent-Appellee				

		Enter the Appellate Court Case Number:			
If you are completing	7				
this form on a					
computer, sign your	/s/				
name by typing it. If you are completing it	Your Signature	Street Address			
by hand, sign and					
print your name. Fill					
in your address,	Print Your Name	City, State, ZIP			
telephone number,					
and email address, if					
you have one.	Email	Telephone			
	Firm Name (if any)	Attorney # (if any)			
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		or the person I am sending the document to do not have an email address.			
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		☐ Mail or third-party carrier to the address in A , with postage or delivery			
		charge prepaid. Location of the mailbox or third-party carrier:			
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		(Note: You can only deliver it to the party, the party's family member over 13 at the party's residence, the party's lawyer, or the party's lawyer's office.)			
		the party o redictioned, the party of anyon, or the party of anyon o office.			
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Enter the Appellate Court Case Number:

	I or the person I am sending the document to do not have an email address. I am sending the document by (choose one):				
		Mail or third-party carrier to the address in C , with postage or delivery charge prepaid. Location of the mailbox or third-party carrier:			
		Address or Intersection	City	State	
		Personal hand delivery at this address: (Note: You can only deliver it to the party, the party's family member over 13 at the party's residence, the party's lawyer, or the party's lawyer's office.)			
		Address – Street, Apt #, City, State, and Zip Code			
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time that you are sending the document.		Month, Day, Year		Include AM or PM	
If you are sending your document to more than 3 people or lawyers, check the box and file the <i>Additional Proof of Delivery</i> with this form.	☐ I am sending the Ap Additional Proof of I	opearance to more than 3 Delivery form.	people and have con	npleted an	
Under the Code of Civil Procedure, 735 ILCS 5/1-109, making a statement on this form that you know to be false is perjury, a Class 3 Felony.	1) Everything in this do be true and correct, ar and has penalties proving lf you are filling out this hand, sign and print you	nd 2) I understand that m vided by law. form online, sign your nan	aking a false statem	nformed or I believe it to ent on this form is perjury are filling out this form by	
	/s/ Your Signature		Print Name		
	☐ I am completing thi	is form for myself.			
Enter your complete address, telephone number, and email address, if you have	Phone Number		Email (if you have	one)	
one.	Street Address		City, State, ZIP		
GETTING COURT DO from other parties or from		ure to check your email every d	ay so you do not miss imp	portant information or documents	
Only complete this			of a client (O):	- \	
Only complete this section if you are a licensed attorney completing the form.	☐ I am a lawyer comp	pleting this form on behalf	of a client (Client nam	e)	
	Lawyer Name		Attorney Number		
	Lawyer Phone Number		Law Firm		
	Lawyer Email		Lawyer Address		

Enter the Appellate Court Case Number: _